



## TEC

TOWNSEND ENERGY COMMITTEE

272 Main Street

Townsend, Massachusetts, MA 01469

Christopher L. Campion, Ph.D., Susan Dejniak, PMP,  
Sandra Brown, Theresa Morse, Ph.D., Michael Brown, Ph.D.

NOVEMBER 6, 2012  
TOWNSEND ENERGY COMMITTEE  
SELECTMEN'S CHAMBERS  
MEMORIAL HALL  
7 PM

### APPROVED MEETING MINUTES

1. **Call the meeting to order:** Vice Chairman Sue Dejniak opened the meeting at 7:05pm. Present were members Sue Dejniak (SD), Theresa Morse (TM), and Michael Brown (MB). Also present was Karen Chapman. Absent were Chris Campion and Sandra Brown.
2. **Approval of Meeting Minutes: 10/25/12:** SD motioned to accept minutes as written. MB seconded with all voting in favor.
3. **Discuss finalizing RFQ:** SD - learned that we have Otis elevators that run constantly to keep oil warm so they can work immediately upon pressing the button. Is this considered equipment that we can include and can we do anything to change this? For the RFQ, we need to write something at least as inclusive as the last one from Bowman. Comments on the RFQ were discussed and changes were made. SD will email Chris who will review and send to Andy for official review by procurement officer. We would like responses to the RFQ by 12/12/12 so that we can make a recommendation to the Selectmen on the vendor we have chosen to do the audits at their Dec. 18<sup>th</sup> meeting.
4. **Discuss Idle Right:** TM would like to talk to Chief Marshall to get starter and IdleRight in the vehicle. TM needs to find out all the facts about how long it takes to install so she can tell the chief how long the car will be out of service. TM will try to reach the Town of Truro Police Chief as they will be implementing an IdleRight program as well.
5. **Discuss Enernoc** - tabled.
6. **Discuss future programs (if time permits):** none.

SD motioned to adjourn at 8:30pm. TM seconded the motion with all in favor.

**Minutes taken and transcribed by: Karen Chapman**